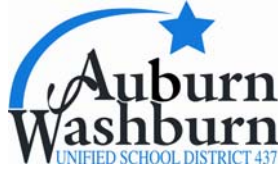


**UNIFIED SCHOOL DISTRICT NO. 437**  
**Minutes of the Board of Education**

**July 10, 2006**

**Amended**



The Board of Education of Auburn-Washburn Unified School District No. 437 held a regular Board Meeting Monday, July 10, 2006, at 6:30 p.m. at Shuler Education Center with the following persons present: Joyce Martin, President; Bill Sneed, Vice President; Board Members Steve Cavanaugh; Christine Garrett; Dr. Jim Owen; Shawn Tipping; Dr. Brenda S. Dietrich, Superintendent; Dr. Cheryl Allen, Associate Superintendent; Dr. Dennis Johnson, Director of Support Services; Keith Love, Director of Business Services; Ann Elliott, Director of Student Services; and Tracy McCoy, Deputy Board Clerk. Board Member Darren Haddock was absent.

- |                           |   |
|---------------------------|---|
| Open Forum                | There were no requests to speak at Open Forum.  |
| Agenda Approved           | Bill Sneed made a motion the agenda be approved as revised. Seconded by Steve Cavanaugh. Carried 6-0.   |
| Organization of the Board | <p>2-A Bill Sneed made the motion to elect Joyce Martin as Board President. Seconded by Dr. Jim Owen. Carried 6-0.</p> <p>2-B Steve Cavanaugh made the motion to elect Bill Sneed as Board Vice-President. Seconded by Shawn Tipping. Carried 6-0.</p> <p>2-C, D Bill Sneed made the motion to appoint Denise Taylor as Board Clerk and Tracy McCoy as Deputy Board Clerk. Seconded by Dr. Jim Owen. Carried 6-0.</p> <p>2-E, F Bill Sneed made the motion to appoint Keith Love as Treasurer of the Board and Patti Clarkson as Deputy Treasurer of the Board. Seconded by Steve Cavanaugh. Carried 6-0.</p> <p>2-G Bill Sneed made the motion to approve that the Director of Student Services be the designated Hearing Officer. (This may be delegated). Seconded by Dr. Jim Owen. Carried 6-0.</p> <p>2-H Bill Sneed made the motion to designate Silver Lake Bank as the primary official depository for all district monies, and that Commerce Bank and Trust, Columbian Bank, Capital City Bank, Landmark National Bank, UMB, and Kansas State Municipal Investment Pool also be designated as official depositories for district monies. Also for the protection of people making deposits and the security of funds, that they be authorized to make deposits in other closer banks with such funds to be transferred monthly to the official depository. Seconded by Shawn Tipping. Carried 6-0.</p> |

2-I Steve Cavanaugh made the motion to designate the Topeka Capital Journal as the District's official newspaper. Seconded by Dr. Jim Owen. Carried 6-0.

2-J Dr. Jim Owen made the motion that the Board adopt the following resolution:

**RESOLUTION**

BE IT RESOLVED by the Board of Education of Unified School District No. 437, Shawnee County, State of Kansas:

1. This resolution is adopted pursuant to, and in compliance with KSA 72-8305.
2. This Board shall meet at least once each month.
3. The regular meetings of the Board shall be held:  
Monday, July 10 and 24, 2006  
Mondays, August 7 and 21, 2006  
Tuesday, September 5 and Monday, September 18, 2006  
Mondays, October 2 and 16, 2006  
Mondays, November 6 and 20, 2006  
Mondays, December 4 and 18, 2006  
Mondays, January 8, and January 22, 2007  
Mondays, February 5 and 19, 2007  
Monday, March 5, 2007  
Mondays, April 2 and 16, 2007  
Mondays, May 7 and 21, 2007  
Mondays, June 4, and June 18 and Thursday, June 28, 2007

The regular meetings shall be at 6:30 p.m. and the place of the regular meetings shall be at the Shuler Education Center, 5928 SW 53<sup>rd</sup> Street, Topeka, Kansas. The Board of Education reserves the right to adjourn any regular meeting to another time and place. Seconded by Christine Garrett. Carried 6-0.

2-K Steve Cavanaugh made the motion that Dr. Brenda S. Dietrich be designated the board's representative for official school reports. Seconded by Dr. Jim Owen. Carried 6-0.

2-L Bill Sneed made the motion that the President of the Board, Joyce Martin, be designated the official spokesperson in conjunction with the Superintendent of Schools. Seconded Shawn Tipping. Carried 6-0.

2-M Steve Cavanaugh made the motion to approve Randy Baird as attorney of the district. His retainer fee is \$100 per hour for all meetings on court hearings, preparation for trials, hearings, due process hearings, civil right hearings, etc. Seconded by Bill Sneed. Carried 6-0.

- 2-N Bill Sneed made the motion to approve Petty Cash Funds as listed:
- |                         |       |                     |       |
|-------------------------|-------|---------------------|-------|
| Washburn Rural High     | \$300 | Pauline Central     | \$100 |
| Washburn Rural Middle   | \$200 | Pauline South       | \$100 |
| Auburn Elementary       | \$100 | Wanamaker Elem.     | \$100 |
| Indian Hills Elementary | \$100 | WR Alternative High | \$200 |
| Jay Shideler Elementary | \$100 | Tallgrass Student   |       |
| Shuler Education Center | \$500 | Learning Center     | \$100 |
- Seconded by Steve Cavanaugh. Carried 6-0.
- 2-O Shawn Tipping made the motion that Keith Love be designated the Kansas Public Employees Retirement System Agent. Seconded by Christine Garrett. Carried 6-0.
- 2-P Steve Cavanaugh make the motion that Dr. Cheryl Allen be designated the Compliance Coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX and Section 504. Seconded by Shawn Tipping. Carried 6-0.
- 2-Q Christine Garrett made the motion that Dr. Brenda S. Dietrich be appointed the district's Hearing Officer for Free and Reduced Priced Meal Application Appeals. Seconded by Shawn Tipping. Carried 6-0.
- 2-R Shawn Tipping made the motion to approve that Dr. Dennis Johnson be appointed the district's Food Service Representative. Seconded by Steve Cavanaugh. Carried 6-0.
- 2-S Bill Sneed made the motion to approve the following individuals in the Auburn-Washburn Unified School District who have the authority to suspend or expel students:
- Central Office: Brenda S. Dietrich, Superintendent  
Cheryl Allen, Associate Superintendent
- Washburn Rural High School:  
Bill Edwards, Principal  
Bob Gladfelter, Associate Principal  
David LaFevre, Assistant Principal  
Kyle Reed, Assistant Principal  
Chris Ridley, Assistant Principal  
Penny Lane, Athletic/Activities Director
- Washburn Rural Alternative High School:  
Linda Thornburgh, Assistant Principal
- Washburn Rural Middle School:  
Gerald Meier, Principal  
Sam Austin, Assistant Principal  
Jerry Bruch, Assistant Principal

Auburn Elementary:  
Mark Koepsel, Principal  
Indian Hills Elementary:  
George Huckabee, Principal  
Jay Shideler Elementary:  
Jeff Freeman, Principal  
Pauline Central Primary:  
Alan Hageman, Principal  
Pauline South Intermediate:  
Chris Holman, Principal  
Wanamaker Elementary:  
Marcy Cassidy, Principal  
Tallgrass Student Learning Center:  
David Cromer, Principal

The Board of Education identifies student handbooks as published regulations for student conduct, and adopts and/or approves each on an annual basis. Seconded by Christine Garrett. Carried 6-0.

- 2-T Steve Cavanaugh made the motion to approve the following individuals in the Auburn-Washburn Unified School District be appointed School Attendance Officers:
- Washburn Rural High School:  
Bill Edwards, Principal  
Bob Gladfelter, Associate Principal  
David LaFevre, Assistant Principal  
Kyle Reed, Assistant Principal  
Chris Ridley, Assistant Principal
- Washburn Rural Alternative High School:  
Linda Thornburgh, Assistant Principal
- Washburn Rural Middle School:  
Gerald Meier, Principal  
Sam Austin, Assistant Principal  
Jerry Bruch, Assistant Principal
- Auburn Elementary:  
Mark Koepsel, Principal  
Indian Hills Elementary:  
George Huckabee, Principal  
Jay Shideler Elementary:  
Jeff Freeman, Principal  
Pauline Central Primary:  
Alan Hageman, Principal  
Pauline South Intermediate:  
Chris Holman, Principal  
Wanamaker Elementary:  
Marcy Cassidy, Principal

Tallgrass Student Learning Center:  
David Cromer, Principal  
Seconded by Shawn Tipping. Carried 6-0.

- 2-U Shawn Tipping made the motion to appoint Dr. Dennis Johnson as the contact for our district to the Emergency Information System. Seconded by Dr. Jim Owen. Carried 6-0.
- 2-V Shawn Tipping made the motion to appoint Dr. Brenda S. Dietrich the Freedom of Information Officer and that the cost to get copies of public documents will be .10 (ten) cents per page plus postage. Seconded by Steve Cavanaugh. Carried 6-0.
- 2-W Christine Garrett made the motion to appoint the Clerk of the Board and all Building Principals as the custodians of records. Seconded by Dr. Jim Owen. Carried 6-0.
- 2-X Bill Sneed made the motion to appoint Shawn Tipping as the official contact person for GRN (Governmental Relations Network). Seconded by Steve Cavanaugh. Carried 6-0.
- 2-Y Bill Sneed made the motion to designate Steve Cavanaugh as the Foundation BOE Representative. Seconded by Dr. Jim Owen Carried 6-0.
- 2-Z Bill Sneed made the motion to appoint Joyce Martin and Darren Haddock as the BOE Representatives for the Negotiation's Team. Seconded by Dr. Jim Owen. Carried 6-0.
- 2-AA Bill Sneed made the motion to appoint Shawn Tipping and Dr. Jim Owen as the BOE Representatives for the Budget Sub-Committee. Seconded by Dr. Jim Owen. Carried 6-0.
- 2-BB Bill Sneed made the motion to appoint Christine Garrett and Steve Cavanaugh as the BOE Representatives for the Capital Outlay Sub-Committee. Seconded by Dr. Jim Owen. Carried 6-0.
- 2-CC Shawn Tipping made the motion to appoint Bill Sneed and Dr. Jim Owen as the BOE Representatives for the Strategic Accountability Sub-Committee. Seconded by Steve Cavanaugh. Carried 6-0.

Disposition of  
Business By Consent

Bill Sneed made a motion the Board approve Business by Consent as follows:

- 4-A Approval of the minutes of June 28, 2006.
- 4-B Approval of bills in the amount of \$941,667.33.

- 4-C Approval of the following new classified employees: Patricia Comfort; Vicky Pagels; Michelle Connolly; Timi Musselman; Kevin Starr; Stephen M. Reed; and Kathy Shaver.
- 4-D Approval of the following classified resignations: Krystal Connell; Deb Wolfe; Kacie Fuhrken; Amy Snow; Patricia Blanke; Tonia Martin; and Pam Wilson.
- 4-E Approval of the following certified resignations/retirements: None to report at this time.
- 4-F Approval of the following new certified employee: Jared Goehring.
- District Growth and Facilities Options 5-A Dr. Brenda S. Dietrich presented information to the Board of Education concerning district enrollment growth and facility usage.
- Items for Discussion 6-A There were no items for discussion.
- Resolution – Waiver of Requirements for GAAP 7-A Bill Sneed made the motion that the Board of Education adopt the Resolution presented to be exempt from the GAAP requirements for the year ending June 30, 2006. Seconded by Christine Garrett. Carried 6-0. Jim Owen made the motion that the Board of Education adopt the amended Resolution to be exempt from the GAAP requirements for the year ending June 30, 2007. Seconded by Bill Sneed. Carried 6-0.
- Resolution Authorizing Establishment of Activity Funds 7-B Steve Cavanaugh made the motion that the Board of Education adopt the Resolution presented authorizing establishment of activity funds for the 2006-2007 school term. Seconded by Shawn Tipping. Carried 6-0.
- 2006-2007 School Term (Hour Plan) 7-C Shawn Tipping made the motion that Auburn Washburn USD 437 adopt a school term for not less than 1,116 hours for the 2006-2007 school term. Seconded by Steve Cavanaugh. Carried 6-0.
- Rescinding and Adopting Board Policy 7-D Christine Garrett made the motion to rescind all policy actions made since July 1, 2005, and move to readopt all current written policies. Seconded by Bill Sneed. Carried 6-0.
- Behavior Intervention Teacher – Final Read 7-E Steve Cavanaugh made the motion that the Board of Education approve the job description for a Behavior Intervention Teacher as written. Seconded by Shawn Tipping. Carried 6-0.
- IDEIA Compliance Coach – Final Read 7-F Christine Garrett made the motion that the Board of Education approve the job description for an IDEIA Compliance Coach as written. Seconded by Bill Sneed. Carried 6-0.

- Approval of Bid to Resurface WRHS Track and High Jump      7-G      Bill Sneed made the motion that the Board of Education accept the bid of \$72,114 from Vibra-Whirl Sports LTD as outlined in 7-G with the additional \$5,538 for a total of \$77,652 to be funded by previously approved Capital Outlay Funds. Seconded by Dr. Jim Owen. Carried 6-0.
- Approval of Replacement of Classroom Carpet at Pauline Central      7-H      Steve Cavanaugh made the motion that the Board of Education accept the bid of \$3,151.38 from Tom Rupp's Floor Perfect, Salina, Kansas to replace the carpet in Room #38 at Pauline Central to be funded by new Capital Outlay Funds. Seconded by Christine Garrett. Carried 6-0.
- Special Events in August      8-A      Dr. Brenda S. Dietrich presented the Board of Education information on the opening days schedule and back-to-school functions for the 2006-2007 school year.
- Executive Session      No items for Executive Session.
- Adjournment      Bill Sneed made the motion to adjourn the meeting at 7:50 p.m. Seconded by Christine Garrett. Carried 6-0.
- Tracy McCoy, Deputy Board Clerk