

Auburn-Washburn Security Alarm Operating Instructions

Note: Each building may only be entered, and the system armed or disarmed, at an entrance that has a keypad.

To arm the system and leave the building.

1. Keypad display must read "Ready to Arm" If "Not Ready to Arm" shows, check to ensure that the exit door/doors are shut. Pressing any button on the keypad will display the zone that is unsecured.
2. Enter the six-digit code into the keypad. If your keypad has an "ENT" button in the lower right hand corner, you must press "ENT", for enter, for the keypad to accept your code.
3. The display should now read, "ALL SECURE, EXIT NOW".
4. You now have 60 second to leave the building.

To Disarm the System:

1. Enter only through one of the entry areas with a keypad.
2. You have 40 seconds, after entering, to disarm the system.
3. An alert tone will be sounding at the keypad to remind you to disarm the system.
4. Enter the six-digit code into the keypad. If your keypad has an "ENT" button in the lower right hand corner, you must press "ENT", for enter, for the keypad to accept your code. The alert tone will stop. System is now disarmed.

Entering building after normal hours and disarming system:

1. Follow disarm procedure as above. (or follow the instructions below, before entering the building)
2. Call the Protection One Monitoring Center at 1-877-865-8649. You will be asked to "Press # 1" for assistance. (Be prepared with your buildings main telephone number because that is how the account is identified.)
3. Provide the Protection One operator with your name, Personal Identification Number (PIN, not your 6-digit keypad code), the approximate length of time you will be staying, and the telephone number where you can be reached. This information will allow the monitoring center to follow-up to assure that the system is again rearmed at the anticipated closing time.

Ambush/ Duress Code:

A duress pass code is used to send a silent alarm signal to the Protection One monitoring center simply by increasing the last digit of your pass code by "one". For example, if your pass code is 123456, the duress pass code is 123457.

The duress pass code arms or disarms the security system just like you regular pass code; however, as the system is armed or disarmed, a silent alarm signal is transmitted to the monitoring center. The police will be called.