2019 National Performing Arts School of Excellence

2019 National Debate Champions

NATIONALLY RECOGNIZED Auburn Washburn Unified School District 437

2019-2020 REvised CALENDAR

Inspiring, Challenging, and Preparing
EVERY CHILD, EVERY DAY
Our team is ready and excited to welcome 6,300 students on August 13, the first day of school for the 2019-20 school year. This year will mark year four in the district’s Five-Year Strategic Plan. While we remain committed and focused on the student goals and district priorities listed below during the final two years of the plan, it is time to seek feedback from our school community about what to prioritize during our next five-year plan that will guide our work and decision-making from 2021-2026. Your input is an important part of this process. Please be on the look-out for an opportunity to attend a strategic planning meeting and/or complete an online survey to help us build our next strategic plan. Thank you for being an engaged member of our school community; your input is important and valued greatly!

Goal 1 – Challenging Every Student: To improve the academic performance of each student.
High academic performance is the cornerstone of the Auburn-Washburn School District. Student achievement in Auburn-Washburn is consistently above the state average on the Kansas State Assessments and above the national average on the ACT. Academic performance will be measured at the elementary, middle, and high school levels using a variety of assessments.

Goal 2 – Preparing Every Student: To develop skills for success with each student.
It takes more than high academic achievement to best prepare students to become happy and responsible citizens in a global community, the workplace, and in life. The most frequently listed skills for success were: communication skills, team player, acceptance of others, resiliency, problem solving skills, confidence, and personal finance. These skills for success are being integrated, taught, and modeled in each school.

District Priority: Outstanding Staff
To recruit, hire, develop and retain competent, caring and student-centered staff for each position.

District Priority: Community Engagement
To provide timely, accurate, and relevant information to all stakeholders in our school community as well as to engage and listen to them as partners in education.

District Priority: Effective Resource Management
To implement efficient financial, operational, and energy conservational procedures and practices that align with and support our educational program for students and staff.

District Priority: Safe, Well-Maintained and Current Facilities
To provide safe and well-maintained learning environments and facilities that support current educational practices and meet long-term enrollment needs.

By working together and being engaged as a school community, we are confident that this plan will allow us to continue Inspiring, Challenging, and Preparing Every Child, Every Day!
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<td>Board of Education Meeting 6:30</td>
<td>WRMS Fall Sports Parent Night 6:00</td>
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<td>Foundation Back to School Blues “N” BBQ @ The Foundry 6:00-9:00</td>
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<td>WRHS Building Orientation Tours Grade 9 &amp; New 2:00-4:00</td>
<td>AE Back to School Night 4:30-6:30</td>
<td>FIRST DAY OF SCHOOL Grades K-9 &amp; New to District Grades 10-12</td>
<td>FIRST DAY OF SCHOOL Returning Grades 10-12</td>
<td>AE PTO Back to School Cookout 5:00-7:00</td>
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<td>IH Parent Night Grade PreK-3 4:30-6:00</td>
<td>PC Parent Night 5:30-7:00</td>
<td>WRHS New Parent Meeting 5:30 Parent Night 6:30</td>
<td>IH Parent Night Grade 4-6 4:30-6:00 PC Skating 6:00-8:00 WE Parent Night Grade K-2 6:30</td>
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<td>PC Dental Screening</td>
<td>WRMS Parent Night 6:30</td>
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<td>AE Parent Night 6:00-7:00 JS Parent Night 6:00-8:00 PS Parent Night 6:30</td>
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**August 2019**

Auburn-Washburn Unified School District 437
DIRECTORY

Shuler Education Center
5928 SW 53rd
Topeka, KS  66610
(785) 339-4000
Fax:  339-4025
Transportation: 339-4050
www.usd437.net

Washburn Rural High School
5900 SW 61st
Topeka, KS  66619
(785) 339-4100
Fax:  339-4125
Attendance: 339-4150
www.wrhhs.net

Washburn Rural Alternative High School
5900 SW 61st
Topeka, KS  66619
(785) 339-4900
Fax:  339-4925
www.wrhaps.net

Tallgrass Student Learning Center
5740 SW 61st
Topeka, KS  66619
(785) 339-4270
www.wrsms.net

Washburn Rural Middle School
5620 SW 61st
Topeka, KS  66619
(785) 339-4300
Fax:  339-4325
www.wrmms.net

Auburn Elementary
810 N Commercial
Auburn, KS  66402
(785) 339-4400
Fax:  339-4425
www.auburnelementary.net

Farley Elementary
6701 SW 33rd
Topeka, KS  66614
(785) 408-8300
Fax:  408-8325
www.farleyelementary.net

Indian Hills Elementary
7445 SW 29th
Topeka, KS  66614
(785) 339-4500
Fax:  339-4525
www.indianhills elementary.net

Jay Shideler Elementary
4948 SW Wanamaker
Topeka, KS  66610
(785) 339-4600
Fax:  339-4625
www.jayshideler.net

Pauline Central Primary
6625 SW Westview
Topeka, KS  66619
(785) 339-4700
Fax:  339-4725
www.paulinecentral.net

Pauline South Intermediate
7035 SW Morrill
Wakarusa, KS  66546
(785) 339-4750
Fax:  339-4775
www.paulinesouth.net

Wanamaker Elementary
6630 SW 10th
Topeka, KS  66615
(785) 339-4800
Fax:  339-4825
www.wanamaker elementary.net

Environmental Lab Area
(785) 339-4290

Parents as Teachers
(785) 339-4762

Early Childhood Center
(785) 339-4276

Pathways Learning Center
4101 SW Martin Drive
Topeka, KS  66609
(785) 339-4276

SCHOOL TIMES

Washburn Rural High School
7:55 a.m. - 3:02 p.m.  M-T-TH-F
7:55 a.m. - 2:38 p.m.  W
7:55 a.m. - 2:17 p.m.  District Early Release Days

Washburn Rural Middle School
7:50 a.m. – 2:50 p.m.

Auburn Elementary
Farley Elementary
Indian Hills Elementary
Jay Shideler Elementary
Pauline Central Primary
Pauline South Intermediate
Wanamaker Elementary
8:45 a.m. – 3:45 p.m.

Half-Day Kindergarten
8:45 a.m. – 11:45 a.m.
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|        | NO SCHOOL (Labor Day) | AE Go Fourth Grade 4  
FE Parent Night Grade 4-6  6:00  
IH Skating Grade K-2  
PC/PS PTO @ PC  5:30  | IH Go Fourth Grade 4  
FE Parent Night Grade PreK-3  6:00  | FE Go Fourth Grade 4  
IH Grandparent Luncheon  
JS Boosterthon Fun Run  
PC Grandparent Breakfast  8:00 AM  |
| 8      | 9      | 10      | 11        | 12       | 13     | 14       |
| PS Go Fourth Grade 4 | WE Go Fourth Grade 4  
JS PTO  6:30  
IH Skating Grade 3-4  
PTO  7:00  | EARLY RELEASE - 45 minutes  | AE Squirmy Science Grade 3  
JS Skating Grade K-2  | FE Squirmy Science Grade 3  
PC Pictures  
WE Fun Run & Family Night  |
| 15     | 16     | 17      | 18        | 19       | 20     | 21       |
| IH Squirmy Science Grade 3  
Board of Education Meeting  6:30  | JS Squirmy Science Grade 3  
Donuts w/Dad Grade 4-6  8:00  | PC Squirmy Science Grade 3  | WE Squirmy Science Grade 3  
JS Donuts w/Dad Grade K-3  
Skating Grade 3-4  | WRHS Homecoming  |
| 22     | 23     | 24      | 25        | 26       | 27     | 28       |
|        | NO SCHOOL (Staff Day) | WE Fifth Dimensions Grade 5  
IH Skating Grade 5-6  | EARLY RELEASE - 45 minutes  | FE Fifth Dimensions Grade 5  
IH Fifth Dimensions Grade 5  | IH Pancake Breakfast  |
| 29     | 30     |         |           |          |        |          |
| JS Fifth Dimensions Grade 5 |                |           |          |          |        |          |

September 2019
Auburn-Washburn Unified School District 437
WWW.FACEBOOK.COM/AUBURNWASHBURN  
WWW.TWITTER.COM/USD437  
www.usd437.net
LEADERSHIP & ADMINISTRATION

BOARD OF EDUCATION

Members of the Auburn-Washburn Board of Education are lay citizens who voluntarily serve the community. Meetings are generally held on the first and third Monday of each month (except holidays) at 6:30 p.m. at the Shuler Education Center, 5928 SW 53rd. These meetings are open to the public.

The Board of Education encourages input from the community and provides an Open Forum at each regular meeting. Patrons may address the Board for up to five minutes each during this session. There will not be dialogue on issues raised in the Open Forum. If an individual wants more time and open discussion with the Board, a topic may be placed on the agenda with a ten-day advance notice and permission of the BOE President.

BOARD MEMBERS:

Tom Bruno
3965 SW King Arthur’s Rd
Topeka, KS 66610
(785) 478-1052

Darren Haddock
3709 SW Kings Forest Rd
Topeka, KS 66610
(785) 478-1235

David Hines
1824 SW Stutley Rd
Topeka, KS 66615
(785) 478-2299

Matthew Ewald
7425 SW 53rd St
Topeka, KS 66610
(913) 710-9788

Jacquie Lightcap
2811 SW Lincolshire Ct
Topeka, KS 66614
(785) 338-1324

Bryan Smith
5125 SW 61st
Topeka, KS 66619
(785) 231-8255

Michael White
7747 SW Ashley Ct
Topeka, KS 66614
(785) 250-8443

PRINCIPALS

Washburn Rural High School (WRHS)
Ed Raines, Principal
Kyle Reed, Assoc. Principal
Tyler Ayers, Asst, Principal
Kyle Ellis, Asst. Principal
Charlie Nimz, Asst. Principal
Kelly Younger, Asst. Principal
Penny Lane, Activities/Athletic Director

Tallgrass Student Learning Center
Pathways Learning Center
Sean Cochran, Principal

Washburn Rural Middle School (WRMS)
Mark Koepsel, Principal
Charlie Chesmore, Asst. Principal
Brandon Dial, Asst. Principal

Auburn Elementary (AE)
Melinda Patterson, Principal

Farley Elementary (FE)
Dr. Marcy Cassidy, Principal
Indian Hills Elementary (IH)
Chelsea Schmidtlein, Principal
Jay Shideler Elementary (JS)
Sarah Lucero, Principal

Pauline Central Primary (PC)
Debra Williams, Principal

Pauline South Intermediate (PS)
Chris Holman, Principal

Wanamaker Elementary (WE)
Marc Sonderegger, Principal

ADMINISTRATION

Superintendent of Schools
Dr. Scott McWilliams

Executive Director of Teaching & learning
Dr. Ann Matthews

Director of Student Services
Jaime Callaghan

Executive Director of Business Services
Bruce Stiles, CPA

Executive Director of Human Resources & Operations
Brian White, SPHR

Director of Operations
Rich Jones

Directors of Communications
Martin Weishaar, APR

Technology Support Coordinator
Patrick Clear

Curriculum Coordinators
Dr. Jeff DeSota and Dr. Erica Mickelson

Professional Development Coordinator
Therese Edgecomb

School Improvement Coordinator
Heather Burris

Wellbeing & Benefits Coordinator
Shannon Elwell

Food Service Supervisor
Stan Vallis

Transportation Supervisor
Michael Lopez

Supervisor of Early Childhood Programs
Mary Pridey

TO CONTACT THE BOARD OR ADMINISTRATION VIA E-MAIL VISIT WWW.USD437.NET
### October 2019

**Auburn-Washburn Unified School District 437**

**Auburn-Washburn Unified School District 437**

**www.facebook.com/auburnwashburn**

**www.twitter.com/usd437**

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<td>PS Fifth Dimensions Grade 5</td>
<td>AE Fifth Dimensions Grade 5</td>
<td>WE Two at the Zoo Grade 2</td>
<td>AE Two at the Zoo Grade 2</td>
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<td>WRMS Orchestra Grade 8 - 2nd Hr 6:30</td>
<td>WRMS Orchestra Grade 8 - 1st Hr 7:30</td>
<td>WRMS Marching Band @ WU 6:00</td>
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**PARENT/TEACHER CONFERENCES**

Refer to information from individual schools for schedules.
Online Registration is the first step for returning and new students to sign up to attend an Auburn-Washburn school. You can go online any time to register. The registration process will vary slightly, depending on your circumstances. Registering online ASAP can reduce or eliminate your need to spend time at Walk-In Registration.

New Families
Start the process at www.usd437.net. Look for the Registration Link. New families must complete the registration and enrollment process by contacting their school.

Returning Families
Log in to your Campus Portal account at campus.usd437.net/portal, click on More in the lower left, click on Online Registration, and select the button for “Click here to go to Existing Student Registration” to get started.

Fees
Fees will be posted on July 8 and may be paid online through Campus Portal, at Walk-In Registration, or at your student’s school.

Questions
Assistance with Online Registration will be available throughout the summer by calling the OLR hotline at 339-4955 between 7:00 AM and 5:30 PM, Monday through Thursday (8:00 to 4:30, M-F after July 19).

WALK-IN REGISTRATION
Walk-In Registration for returning students in all grade levels will be held on July 31 & August 1 from 7:00 am-7:00 pm at Washburn Rural High School.

If you have submitted Online Registration, you DO NOT need to attend Walk-In Registration unless you are entering grades 9-12.

High school students need to have their pictures taken and can purchase a parking permit or order a yearbook if desired. High School can also meet with their counselor to make changes to their FALL SEMESTER schedule (Counselors will be available to make Spring Semester schedule changes and discuss other issues at a later date).
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<td><strong>EARLY RELEASE - 45 minutes</strong></td>
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<td>PC Picture Retakes</td>
<td>WRHS Marching Band @ Veterans’ Parade</td>
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<td>AE Veteran’s Day Assembly 9:00</td>
<td>FE Music Program Grade 3 6:00</td>
<td>PC Music Program Grade 3 6:15 &amp; 7:15</td>
<td>PC Music Program Grade 3 6:00</td>
<td>WRHS Jazz Bands @ Baker University</td>
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<td>WRMS/WRHS Jazz Bands @ WRHS 7:00</td>
<td>Music Program Grade 4 7:00</td>
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<td>WRMS Chorus Grade 7 6:30 &amp; 7:30</td>
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<td>Picture Make-up</td>
<td>Thanksgiving Luncheon</td>
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<td>PC Visiting Author</td>
<td>FE Thanksgiving Luncheon</td>
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<td>NO SCHOOL (THANKSGIVING BREAK)</td>
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**American Education Week**

**November 2019**

Auburn-Washburn Unified School District 437

www.facebook.com/auburnwashburn
www.twitter.com/usd437
www.usd437.net
HEALTH INFORMATION

Health forms and immunization requirements are available online at usd437.net/about/health.html. Students wishing to participate in activities or athletics must submit a completed Physical Form prior to participation.

WELLNESS

Good nutrition affects daily cognition in the classroom. Physical activity, regardless of whether it’s during recess, in the classroom or in physical education class, may improve school performance and achievement such as higher test scores. Simply put healthy students are better students.

The goals and plan of the Wellness Committee are to provide proper student nutrition promotion, education, physical activity and other school based activities designed to promote student wellness.

To see Auburn Washburn’s results in relation to the State of Kansas visit datacentral.ksde.org/nutrition_reports.aspx and you can Access all Local Wellness Policies.

Auburn-Washburn Wellness Committee Meetings are held monthly at Shuler Education Center. We welcome everyone, faculty or community members, to become involved if you are interested. Please contact Shannon Elwell at elwelsha@usd437.net or 785-339-4014.

MEALS

Breakfast and lunch are served at all Auburn-Washburn schools.

Each school maintains a state-of-the-art kitchen for production of quality meals. Students have daily access to a fresh fruit and vegetable bar. Many products in the schools are made from scratch. Each school has an onsite bakery where most bread, rolls, muffins, buns, etc. are baked. School kitchens also make their own pizza, calzones, meat pies, hot pockets, etc. School Food Service products are low in sodium, low in sugar, and low in fat.

Milk is served daily for breakfast and lunch. Students in grades 4-8 have two main entrée choices each day. Students in grades 9-12 have 6-7 choices daily.

Breakfast:

Each school offers a quality breakfast program offering fresh fruit, breakfast sandwiches, breakfast pizza, casseroles, biscuits & gravy, cereal, muffins, etc.

Free and reduced lunch program students also qualify for the same benefits during the breakfast program.

Students need about 10 minutes to consume breakfast. It is recommended that they arrive for breakfast 20 minutes prior to the first bell to allow time for breakfast.

MEAL PRICES/LUNCH ACCOUNTS

Lunch prices:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Price</th>
<th>Monthly</th>
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<tbody>
<tr>
<td>Grades K-6</td>
<td>$2.40</td>
<td>$48.00</td>
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<tr>
<td>Grades 7-12</td>
<td>$2.65</td>
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<td>Adults</td>
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<td>Reduced</td>
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<td>Milk</td>
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Breakfast prices:

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<thead>
<tr>
<th>Grade</th>
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<tr>
<td>Grades K-6</td>
<td>$1.35</td>
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<td>Grades 7-8</td>
<td>$1.45</td>
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<td>Grades 9-12</td>
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<td>Milk</td>
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It is expected that each student lunch account maintains a positive balance. Notices of account status are sent each week to aid parents in account planning. Please provide a method of contact information as you register your student for school. We can send out notices by e-mail, phone or text.

Outside foods:

School Food Service meal programs are regulated through the United States Department of Agriculture. It is requested that any food items brought into the schools be consistent with USDA recommended nutritional values so that our programs remain compliant with the law. Caffeine and soda are restricted for students in elementary and middle schools.

Adult family members are welcome to join their students for lunch. Please check with your school office for the procedure. If you typically provide a sack lunch, please consider trying a school meal.

Class treats:

When sending treats for students, it is requested to limit these to the afternoon after lunch has been served. The school Food Service programs are able to prepare treats for students and offer a wide selection. Please contact the school kitchen manager. Providing treats produced by the Food Service program also helps address the numerous special dietary needs of students.

FREE AND REDUCED MEAL APPLICATION

Free and reduced applications are available from each school office, the Shuler Education Center and online at www.usd437.net.

All potentially eligible households are encouraged to apply. A new application is required for each school year. You need only apply at one location to cover all members of the family going to different schools in the district.

There are two forms you will need. The Free and Reduced Application and the Consent for Disclosure form. The consent form allows us to share information with accounting to provide free or reduced benefits for Textbook fees, Summer School, Activity fees grades 7-12 and Transportation fees. You must submit a disclosure form to receive any of these additional benefits based on the eligibility of your free/reduced application.
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<th>SUNDAY</th>
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<td>JS  Music Program Grade 2: 6:30</td>
<td>PC/PS  PTO @ PS: 5:30</td>
<td>JS  Band &amp; Orchestra Grades 5-6: 6:30</td>
<td>WRHS  Childrens’ Play</td>
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<td>Music Program Grade 3: 7:30</td>
<td>WE  Chorus Grade 5-6: 6:30 &amp; Mustang Choir: 6:30</td>
<td>Shidele Singers: 7:30</td>
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<td>Board of Education Meeting: 6:30</td>
<td>Band Grade 5-6: 7:30</td>
<td>Picture Retakes</td>
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<td>IH  Music Program Grade K: 6:30</td>
<td>IH  Music Program Grade 1: 6:30</td>
<td>IH  Music Program Grade K: 6:15</td>
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<td>WRHS  Chorus: 7:00</td>
<td>Music Program Grade 2: 7:30</td>
<td>Chorus Grade 5-6: 7:15</td>
<td>IH  Chorus Grade 5-6: 6:30</td>
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<td>PC/PS  Site Council @ PS: 5:30</td>
<td>PC/PS  Music Program Grade 2: 6:15 &amp; 7:15</td>
<td>Music Program Grade 3: 6:30</td>
<td>IH  Chorus Grade 5-6: 6:30</td>
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<td>PC  Music Program Grade 2: 7:30</td>
<td>WRHS  Orchestra: 7:00</td>
<td>Orchestra Grade 5-6: 7:00</td>
<td>IH  Chorus Grade 5-6: 7:00</td>
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<td>WRHS  Orchestra: 7:00</td>
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<td>WRHS  Bands: 7:00</td>
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<td>FE  Chorus Grade 6: 6:00</td>
<td>AE  Band &amp; Orchestra Grade 5-6: 7:00</td>
<td>FE  Orchestra Grade 5-6: 7:00</td>
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<td>WRHS  Childrens’ Play</td>
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**December 2019**

Auburn-Washburn Unified School District 437
EARLY CHILDHOOD SERVICES

Auburn-Washburn offers services for children ages 0 to 5 through several programs:

- **Parents As Teachers:** Serves children age 0-3 years. Parent educators provide information about child development, make home visits, and suggest ways parents can encourage their child’s development. These visits are designed to help families give children the best possible start by emphasizing that parents are a child’s first and most influential teacher. Call 339-4762 for more information.

- **At-Risk Preschool:** Serves children who are 4 years old. Eligibility for this program is determined through an application process. The program is designed to help children whose parents suspect their child may have a disability. The purpose of preschool screening is to identify children with developmental delays that may interfere with their future education. Screening for the upcoming year will take place in April.

- **Title I Preschool:** Serves children ages 4 and 5 from the Pauline Central area. To apply call 339-4039.

- **Preschool for students with disabilities:** Serves students between the ages of 3 and 5. Comprehensive services, which include speech and language services, physical therapy, and occupational therapy, are offered. Appropriate instructional options for a preschool student with a disability are determined by the Individual Education Plan (IEP) team. Services may be delivered in the classroom, a community preschool, or other settings.

- **Peer Models:** Preschool peer model students are accepted into the Early Childhood program. Peer models are children who are 3 or 4 years old and have passed an eligibility screening. There is a fee associated with this program. To apply call 408-8374.

BEFORE & AFTER SCHOOL PROGRAMS

Before & after school child care is available for elementary students in the district through cooperating agencies.

- **AUBURN • FARLEY • JAY SHIDELER • PAULINE CENTRAL • PAULINE SOUTH • WANAMAKER**
  Boys & Girls Clubs of Topeka provides before and after school care for students of these schools. For information visit www.bgctopeka.org or contact the program via email at membership@bgctopeka.org or by calling 234.5601.

- **INDIAN HILLS**
  Parents interested in before and after school care for their children can contact the childcare center at Susanna Wesley United Methodist Church. Call 478-3703 for more information.
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<td><strong>NO SCHOOL</strong> (WINTER BREAK)</td>
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<td><strong>NO SCHOOL</strong> (STAFF DAY)</td>
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<td><strong>REVISED - NO SCHOOL (STAFF DAY)</strong></td>
<td>JH PTO 7:00</td>
<td>JS PTO 6:30</td>
<td>PC/PS PTO @ PC 5:30</td>
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<td>Board of Education Meeting 6:30</td>
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<td></td>
<td>JS Skating Grade K-2</td>
<td>PC/PS Site Council @ PC 5:30</td>
<td><strong>EARLY RELEASE - 45 minutes</strong></td>
<td>PC Fluoride Treatment</td>
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<td><strong>NO SCHOOL</strong> (Martin Luther King Day)</td>
<td>JS Skating Grade 3-4</td>
<td>Board of Education Meeting 6:30</td>
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<td>PC Skating 6:00-8:00</td>
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<td>WRMS Band Grade 8 - 2nd Hour 6:30</td>
<td>JS Skating Grade 5-6</td>
<td>AE Pictures</td>
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**January 2020**
Auburn-Washburn Unified School District 437
CATASTROPHIC STUDENT ACCIDENT INSURANCE

The District buys accident insurance for students that provides medical care coverage for injuries sustained during school time and activities. This insurance is secondary to other coverage a student might have. For more information or to file a claim, contact a school nurse or the district Business Office.

INSTRUMENT RENTAL

Students who opt to study violin or viola must provide their own instrument. Most students rent their instruments from area music dealers. USD 437 rents cellos and bass violins to students on a limited basis with prior approval from the string teacher. Flute, clarinet, alto saxophone, trumpet or cornet, and trombone may be played by any student. Students must provide their own instruments. These can be rented from area music dealers. A limited number of students may begin on French horn, bass clarinet, baritone horn, tenor saxophone, percussion, or tuba with permission from the band director. These instruments are available for rent from the District. The District rental fee for instruments is $90 per year, and payment may be required before the instrument can be issued to the student.

TRANSPORTATION

Transportation is provided free of charge to all resident students in Auburn-Washburn. Information is provided after registration. Parents are encouraged to read and discuss with their children the rules for riding the school bus available in the student handbook. Out of district students must pay $50 per semester ($200 family maximum) to ride.

SCHOOL CLOSINGS

The decision to close school because of severe weather or other situations is made by the Superintendent. Closing information will be posted on the district website usd437.net, facebook.com/auburnwashburn, and Twitter.com/USD437. Closings will also be shared for announcement on area radio and television stations.

Parents & students who have elected to receive text messages from the district will receive school closing notifications directly on their mobile devices. You must set your parent portal contact preferences during registration or by logging into Campus Portal in order to receive the text notifications. Select the “Emergency” notification preference. Standard text messaging rates apply.

It will always be the right and privilege of parents to keep children at home or pick them up from school during severe weather, extreme heat, or any other situation where a student’s health or safety may be questioned.
February 2020
Auburn-Washburn Unified School District 437
DIRECTORY INFORMATION

The USD 437 Board of Education and administration have determined that the following data will be designated "directory information":

1. Student’s name, address, telephone number, and date of birth.
2. Student participation in officially recognized school activities and sports.
3. The weight, height, and grade of members of athletic teams.
4. The dates of attendance.
5. Scholarships and awards received.
6. The most recent previous school district attended by the student.
7. Audio or visual recording, photograph, or image of student.

This information is considered public information which may be released by the school district without parents’ prior consent. Parents need to let each school know by September 1 if they do not want this information released.

Auburn-Washburn USD 437 considers all pupils’ records, except directory information, to be confidential. The Family Educational and Privacy Act (FERPA) affords parents and students over 18 years of age “eligible students” certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask USD 437 to amend a record that they believe is inaccurate or misleading.

They should write the school principal, clearly identify the part of the record that they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate education interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

SURVEYS

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding surveys, collection and use of information for marketing purposes, and certain physical exams. This includes the requirement that parents (or students 18 years old or above) consent prior to the gathering of protected information as defined under PPRA.

USD 437 will notify parents and request consent in writing for any survey or information gathering activity covered under PPRA. Complaints may be directed to the Family Policy Compliance Office listed above.
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MISSION, VISION, & CORE VALUES

Mission
Auburn-Washburn strives to deliver exemplary, world-class education for all students, instilling in them the academic knowledge, skills for success, and character required to be happy, responsible and productive citizens.

Vision
Auburn-Washburn schools provides a safe, enjoyable, and challenging school environment where students have the opportunity to achieve their maximum individual education potential. All students receive a balanced education where traditional academics are taught, creativity and innovation are cultivated, and skills for success are developed; preparing them to assume roles as responsible citizens in a global community, the workplace, and in life.

Core Values
We believe learning is a lifelong process. The following values will help realize our vision:

1. We believe in the value and uniqueness of each student:
   a. Each student has different needs.
   b. Each student should have the opportunity, and be encouraged, to reach their potential.
   c. Each student is entitled to a safe, current and well-maintained school environment.

2. We believe that excellence in education is a multifaceted process:
   a. Excellence requires building meaningful relationships with all stakeholders and especially with students.
   b. Excellence requires the commitment and judicious stewardship of community resources.
   c. Excellence prepares students to become happy, responsible and productive citizens; to successfully live and work in a complex, ever-changing world.
   d. Excellence is a combination of academic performance and skills for success.
   e. Excellence must be a dynamic and engaging process in order to meet changing needs.
   f. Excellence requires rigorous assessment and feedback of both students and faculty staff.
   g. Excellence requires focus on the future.
   h. Excellence depends upon effective resource management.
   i. Excellence, both academic and skills for success, should be recognized and celebrated.

3. We believe that respect and responsibility are essential components of an excellent education:
   a. Everyone deserves to be treated with dignity and respect.
   b. Effective communication enhances trust and cooperation.
   c. Each student is responsible for their own actions.
   d. Responsibility for public education rests jointly with students, parents, teachers, and community.

SUPPORT FOR ALL LEARNERS

Each building uses a problem-solving approach to identify and support students who may need intervention. This may include strategies to address concerns with academic achievement, health, or behavior. The process may or may not lead to a recommendation for a comprehensive evaluation to consider special education services. If special education services are indicated, a team of school professionals and the student’s parents will determine the most appropriate services to meet the student’s needs.

The District’s goal is to educate all students in the educational environment most similar to that provided for their peers and offers a wide variety of instructional programming.

EMERGENCY SAFETY INTERVENTIONS

Emergency Safety interventions include the use of seclusion or physical restraint when the student presents an immediate danger to self or others. violent action that is destructive of property may necessitate the use of an Emergency Safety intervention. School personnel who use Emergency Safety interventions are trained in their use, including positive behavioral supports, physical and non-physical de-escalation techniques, and provisions to maintain the safety of both students and staff members. School personnel keep documentation and provide written parental notification when an Emergency Safety Intervention is used. Visit www.usd437.net for details.

HOMELESS STUDENTS

Students may be eligible for services under the federal McKinney-Vento Act if they reside with another family. If a student’s living arrangement can be described as “Doubled up with other people due to loss of housing or economic hardship.” These students may qualify for certain rights and protections under the federal McKinney-Vento Act.

Eligible students have the right to:

- Receive a free, appropriate public education.
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is their preference and is feasible.

* If the school district believes that the school selected is not in his/her best interest, then the district must provide the student with a written explanation of its position and inform the student of his/her right to appeal its decision.

- Receive transportation to and from the school of origin, if requested.
- Receive educational services comparable to those provided to other students, according to the students’ needs.

If you believe you may be eligible, contact the Auburn-Washburn Executive Director of Teaching & Learning to find out what services and supports may be available.

PROCEDURAL SAFEGUARDS

A parental rights handbook regarding procedural safeguards is available to students with exceptionalities and their parents, and the local education agency responsibilities is available in each building and at the USD 437 Shuler Education Center. Parents may call 339-4000 for more information.
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HARASSMENT

The Board of Education is committed to providing a positive and productive working and learning environment, free from discrimination. Harassment may address race, religion, sex, national origin, physical attributes, or disabilities, scholastic aptitude, sexual orientation, or age. Harassment of employees or students of the district by board members, administrators, certified and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited. Complete details on the district’s Sexual and Racial Harassment Policies are included in the Student Handbooks or in the Board of Education Policy Manual.

STATEMENT OF NONDISCRIMINATION

The Auburn-Washburn School District, USD 437, does not discriminate against any applicant, employee, or student in the admission or access to educational programs, activities, or employment on the basis of race, color, religion, creed, national origin, marital status, veteran status, gender, age, or the presence of a non-job related medical condition or disability. The Superintendent, 5928 SW 53rd, Topeka, KS (785) 339-4000 has been designated to coordinate compliance with nondiscrimination requirements.

DRUG FREE SCHOOLS

Maintaining drug free schools is important in establishing an appropriate learning environment for the District’s students. The possession, use, consumption, purchase, distribution or sale of drugs, and/or simulated drugs, or intent to distribute, purchase or sell drugs and/or simulated drugs (controlled substances as defined by the Uniform Controlled Substances Act as per State Statute), the distribution of consumption of nonprescription medicines or that exceeds the manufacturer’s recommended dosage on public school property or at public school activities is strictly prohibited. As a condition of continued enrollment in the District, students should abide by the terms of this policy. Furthermore, parents of all students should be notified that compliance with this policy is mandatory.

For a complete copy of the policy please contact the Clerk of the Board at (785) 339-4000 or visit usd437.net.

BULLYING PLAN

The Board of Education prohibits bullying in any form, including electronic means (cyber-bullying). Each Auburn-Washburn school has an active plan to address bullying. The plans include training for staff and students, as well as parent awareness information.

PRIVATE/HOME-SCHOOL STUDENTS

Students in grade levels Kindergarten through grade 12 enrolled in private/home-school programs who live within USD 437 boundaries may apply to the school district to participate in specific district courses or programs. All private/home-school students must be enrolled and attending by September 20 of each year, unless such date falls on a weekend day; in such case the date is the following school day. Exceptions may be approved by the Superintendent of Schools. (Procedures are available by contacting the Clerk of the Board.)
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May 2020
Auburn-Washburn Unified School District 437
The Auburn-Washburn Public Schools Foundation is enhancing, enriching, and expanding educational opportunities for our students.

CONTACT US FOR MORE INFORMATION ON HOW YOU CAN HELP THE STUDENTS OF AUBURN-WASHBURN.

Auburn-Washburn Public Schools Foundation
5928 SW 53rd
Topeka, KS 66610
(785) 339-4000
auburnwashburnfoundation.org

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Inspiring, Challenging, and Preparing EVERY CHILD, EVERY DAY
Auburn-Washburn offers great work opportunities including immediate openings:

- Paraeducators
- Food Service Workers
- Custodians
- Health Care Positions
- Substitute Positions
- School Bus Drivers
- Lunch Aides
- Secretarial Positions
- Technology Positions

usd437.net/employment for more information